



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Greater Miami Aviation Association for Membership Dues July 2024-July 2025 for the Aviation program. Fiscal Impact: \$850.00.**

**Presenter(s):** Jamonica Rolle, Vice Provost, Academic Affairs

**What is the purpose of this contract and why is it needed?** Greater Miami Aviation Association membership is important for the Aviation Department as it creates opportunities to meet people in the field and creates internship and scholarship opportunities for students in addition to providing visibility for Broward College in the Aviation community.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00-\$10,000) per College Procedure A6Hx2-6-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01 (3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** CC0020, FD100, 64502 Inst. Memberships & Sponsorships.

**Has Broward College used this vendor before for these products or services?** Yes, historically membership dues was paid with purchase order.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** This membership allows Broward College to be visible in the aviation community attracting new students to pursue aviation degrees at BC.

**Was that return on investment not met, met, or exceeded and how?** The Greater Miami Aviation Association membership facilitates the promotion of Broward College and its programs to prospective students directly during various events as many employers attend these events which promotes relationships with BC. Since 2011, Broward College has received \$142,000 for student scholarships from the Greater Miami Aviation Association Membership.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Yes. Guarantee Access to Higher Education. Accelerate Entry into College. Membership provides visibility for potential students.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

Board Item

Meeting of September 4, 2024

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

Description: \$850.00 Worktags: CC0020-FD100-BU030-PG000086

**08/20/24      CC0020 · Aviation program      (\$850.00)**

**Jamonica Rolle**

















Jamonica Rolle, Vice Provost, Academic Affairs      7/26/2024

APPROVAL PATH: 12313 Greater Miami Aviation Association Membership Renewal & Dues FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Russell McCaffery	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Pending	
8	District Board of Trustees	Meeting	09/24/24 11:00 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

